

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
January 13, 2015**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on January 13, 2015.

MEMBERS PRESENT

Jennifer Shinn-Pettyjohn, Audiologist
George Purvis, Audiologist
Hope Allison Porter, SLP
Richard Dressler, SLP
Jan Weisberg, Otolaryngologist
Lyn Bracken, At Large
Robin Harris, SLP – Board Chair
Deanna L. Frazier, Audiologist

OCCUPATIONS AND PROFESSIONS STAFF

Marcia Egbert, Board Administrator
Gordon Sloan, O&P Executive Director
Amy Parker, Board Administrator

BOARD ATTORNEY

Jeremy Reed, Board Attorney

Call to Order

The meeting was called to order at 1:05 p.m. by Chair Robin Harris.

Election of Officers

The Chair called for nominations from the floor for the office of Board Chair. Richard Dressler made a motion that Robin Harris remain as Board Chair. Deanna Frazier seconded the motion and the motion passed unanimously.

Minutes

A motion was made by Allison Porter to approve the minutes of the December 9, 2014 Board Meeting as submitted. Discussion was held in regard to a statement in the minutes about applications being postmarked 10 days prior to the Board meeting or they would not be reviewed. The Board asked that Ms. Egbert put this information on the Resource section of the website under Applications and Forms. The motion was seconded by Richard Dressler. Motion carried unanimously.

Board Monthly Financial Report

The FY14 Monthly Financial Report for July 1, 2014 through December 31, 2014 was reviewed. No further action taken.

Licensure Status Report

The Licensure Status Report was reviewed. The total number of SLP Assistants to be audited was wrong. This number will be corrected prior to the next meeting. Richard Dressler asked if we could go back and give a number of how many SLP Assistants there

have been over the past few years. Ms. Parker said that she would investigate how that can be obtained in the new system and let him know.

O&P Report

Marcia Egbert reported for the Office of O&P in regard to items listed on Gordon Slone's report for January 2015. It included information on the following topics:

- New Administrative Section Supervisor – Robin Vick
- Holiday Closings for observance of Martin Luther King's birthday – 1/19/2015
- On-line License Renewal/Database Project
- Board Attorneys
- Wi-Fi Permanent User Name and Password
- Board Appointments
- Miscellaneous reminders for travel and plaques
- Employee Self Service feature of KHRIS
- Ethical Considerations

Attorney Report

Jeremy Reed reported that his last day will be January 23, 2015. He stated that there have been several complaints across the Board with fraudulent billing. Mr. Reed stated that the Board may want to consider sending a letter to the licensees warning them to be aware. Discussion followed. Robin Harris will send Ms. Egbert wording for an e-mail and to put on the website and will contact KSHA to see if they could put something in their newsletter.

Old Business

Anne Olson's report from the Strategic Plan work session was reviewed. Fees for mailing lists were discussed. Ms. Harris asked that board members to look into information on how other boards are doing fees and report back at the next meeting and to review the report prior to the meeting so the Board could prioritize what order to address the items in the report.

Ms. Egbert asked the Board members what kind of folders they would want in the new Document Library. The Board members suggested that there be folders for each individual on the Board, the Complaint Committee, and for the Board Administrators. Mr. Slone had informed Ms. Egbert that there must also be access for the Executive Director and IT person from O&P. Ms. Egbert will report back to Mr. Slone with the requests and report back at the next meeting.

Additional follow-up to letter from Adrienne Logsdon – Robin Harris will call her with an explanation and inform her that her next renewal date will be 1/31/2017.

A response to an e-mail received from Jeffrey Weihing was sent to him dated 1/30/2014 requesting additional information be returned to the Board prior to the next Board meeting if he planned to use the CEU's for his renewal of 1/31/2015. He did not respond.

No further action was taken on the response to the e-mail received from Jamie Evans requesting clarification on the limitations of practice.

New Business

Richard Dressler made a motion to pay the renewal for NCSB. Jennifer Shinn-Pettyjohn seconded the motion and it carried unanimously. Ms. Egbert will submit the invoice to the Fiscal Department for payment.

Deanna Frazier received an e-mail from Pam Ison which included information found in the KSHA News in regard to the Certificate of Need (CON) and how it affects the licensees of the SLP/A profession. After discussion, the Board's determination is that it is not in the Board's jurisdiction. The Board feels that it would be the Cabinet in charge of CON to make licensees aware. Deanna Frazier will respond to Ms. Ison.

Ms. Egbert received correspondence from KSHA informing the Board that a speaker sponsorship package includes a business card size ad. KSHA has asked what the Board would like for the card to say. The Board instructed Ms. Egbert to have them use the same ad as we used last year but to add the following, "Remember to include 2.0 hours of Ethics training with your 30.0 hours of CEU's when you renew."

There was discussion pertaining to a CFY-PRN position and their license requirement. The Board stated that you must apply for licensure in Kentucky before you can do PRN work.

The question of how the Board could follow up on licensees that are required to submit documents, information, CEU's etc. to the Board by a certain date was discussed. The Board suggested that the Board Administrator maintain a tickler system. Ms. Egbert will order a calendar and any time that an action is taken that requires a license to submit anything to the Board, it will be logged in that calendar.

The Board also wanted to know how we track the six years that a licensee can remain on inactive status. Ms. Egbert thinks there is a place on the new database that we enter the date that a licensee goes on inactive which can be queried. She will check to be sure and let the Board know.

Complaint Committee Report

George Purvis made the following recommendations on behalf of the Complaint Committee:

- 13-002 – Board approved proposed settlement agreement.
- 2013-006 – Ongoing
- 2013-007 – Ongoing
- 2014-001 – Ongoing
- 2014-003 – Ongoing
- 2014-004 – Notice of hearing will be filed with the Attorney General's office

- 2014-006 – Letter sent to licensee for response to new complaint
 2015-001 – Letter sent to licensee for response to new complaint

The settlement agreement which included the statement that “Probationary” would not be considered disciplinary action was considered as a separate recommendation from the Committee. Lyn Bracken seconded the recommendation.

Jennifer Shinn-Pettyjohn made a motion to accept the recommendations of the Complaint Committee. The recommendations were approved unanimously.

Application Review

The Applications Review Committee met at 10:00 a.m. Richard Dressler made a motion, seconded by Lyn Bracken to approve recommendations made from today’s committee meeting of the following applicants in the appropriate areas. The motion carried unanimously.

SPEECH-LANGUAGE PATHOLOGY INTERIM – APPROVED: *Sarah E. Nale, Samantha Ozbourn, Lindsey Price, Haley Michelle Rinella, Susan Shartzter, Kelly Renea Daniel Whitsell, Annie Stagner Wyatt*

SPEECH-LANGUAGE PATHOLOGY INTERIM – EXTENSION REQUEST – APPROVED: *Lauren Michelle Nunn*

SPEECH-LANGUAGE PATHOLOGY – INTERIM – CHANGE IN SUPERVISION/PPE - APPROVED: *Diana Hake, Michelle King, John McEwen, Meredith Preston, Esther Volmer*

SPEECH-LANGUAGE PATHOLOGY ASSISTANT – INTERIM – CHANGE IN SUPERVISION/PPE - APPROVED: *Brenda Stefanic*

SPEECH- LANGUAGE PATHOLOGY – APPROVED: *Kelsey Cannady, Michael Kelly, Jessie L. Kennedy, Jessica Morehead, Courtney Riley*

SPEECH- LANGUAGE PATHOLOGY – REINSTATEMENT – APPROVED: *Charlene Nicole Skeens*

AUDIOLOGY – APPROVED: *Lisa Cahill, Heather Parrish*

AUDITED RENEWALS – *Misty Agne, Vrushali Angadi, Wanda K. Bach, Amy Blaydes, Angela Blevins, Terri Bowles, Michelle Brueckner, Melissa Coleman, Christina Chestnut, Michele Clouse, Maria Contini, Jennifer Dean, Karen Edwards, Allison Gentry, Barbara Gifford, Laura Godlaski, Laura Luckett Gootee, Elizabeth Guffey, Tina Hale, Patricia Hall, Deborah Hauke, Heather Helinski, Virginia Howell, Christine Lantz, Lindsey Ludwig, Roy Michael Lukat, Wanda Joy Martin, Amelia Mardis, Sarahanne Maxey, Amy McDonald, Patricia Miller, Jennifer Murphy, Courtney M. Nuckols, Ashley K. Orr, Denise McCoy*

Peak, Elizabeth Phelps, Mary T. Rickert, Teresa Ryan, Peggy Schlesinger, Julie Sloan, Alan Smith, Lisa Gritton Snider, Deborah Stoner, Amye Sutton, Kelly Twehues, Emily Whaley, Karen M. Wright, Rebecca Wuerth, Judith Yesowitch

LICENSE FILES WITH QUESTIONS: *Jennifer Christopher – C&D, Heather Elza – Renewed, Stephanie Waddles – C&D, Thomas Waybright – C&D*

CONTINUING EDUCATION: *Approval of CEU's. The approved CEU's and number of hours will be posted on the Board website at <http://slp.ky.gov> under Resources/Continuing Education.*

Travel and Per Diem

Richard Dressler made a motion to approve payment of travel expenses and per diem compensation to eligible members in attendance at today's meeting. The motion was seconded by Lyn Bracken. The motion carried unanimously.

Next Meeting

The next Board meeting will be held on February 10, 2015 at the Occupations and Professions Office, 911 Leawood Drive, Frankfort, KY 40601. Reviews and the Complaint Committee will begin at 10:00 a.m. with the Board meeting to be held at 1:00 p.m.

Adjournment

Richard Dressler made a motion to adjourn seconded by Lyn Bracken. The motion was approved unanimously. The Board meeting was adjourned at 2:32 p.m. by Robin Harris, Board Chair.

Respectfully Submitted,

Marcia Egbert
Board Administrator